

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
February 15, 2010
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to Order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer; Trustees Patricia L. Heyn, Terry Eichler Tom Carson and James Stine, Jr. Ten visitors were present in the audience.

APPROVAL OF AGENDA

Supervisor Gast asked if anyone had additions to the agenda. It was moved by Stine seconded by Payne to add one item to the agenda. All ayes, motion carried.

APPROVAL OF MINUTES

January 18, 2010

Having no corrections or additions, it was moved by Korcek seconded by Heyn to approve the Meeting Minutes of January 18, 2010. All ayes, motion carried.

PUBLIC COMMENT

None.

APPROVAL OF BILLS

Supervisor Gast had Trustee Carson abstain from approving the bills which involve him in his lawsuit. That being, DeFrancesco, O'Dowd and Dienes in the general fund in the amount of \$511.50, and from Williams & Works in the general fund, in the amount of \$1,220.40, and \$515.00 for the Planning Commission and the Zoning Board of Appeals Per Diem in the general fund. It was moved by Gast seconded by Stine to allow Trustee Carson to abstain from approving the bills which involve him in his lawsuit. That being, DeFrancesco, O'Dowd and Dienes in the general fund in the amount of \$511.50, and from Williams & Works in the general fund, in the amount of \$1,220.40, and \$515.00 for the Planning Commission and the Zoning Board of Appeals Per Diem in the general fund. \$974.00 for DeFrancesco, O'Dowd and Dienes, and \$842.40 from Williams & Works in the general fund, which directly relates to his lawsuit against the township. Six ayes, motion carried.

After review and clarification of the Lake Charter Township Bills of January 2010, it was moved by Heyn seconded by Payne to approve the January 2010 Lake Charter Township bills in the amount of \$659,475.23 with Carson abstaining from the approving the bills which involve him in his lawsuit. That being, DeFrancesco, O'Dowd and Dienes in the general fund in the amount of \$511.50, and from Williams & Works in the general fund, in the amount of \$1,220.40, and \$515.00 for the Planning Commission and the Zoning Board of Appeals Per Diem in the general fund. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

The following information was included in board members packets: MTA Weekly Legislative Report; Lake Charter Township Planning Commission meeting minutes of February 1, 2010 and February 8, 2010; Galien River Sanitary Sewer Authority Agenda and meeting minutes; Medic 1 agenda and meeting minutes; Lake Charter Township Water Filtration Plant report; Lake Charter Township Water System Consumer Confidence Report; Berrien County Emergency Management Memorandum regarding FCC Narrow Banding; Lake Charter Township Park Committee meeting minutes.

Copy of a check from State of Michigan for Michigan State Police Post Rent. Copy of the Notice of Board of Review.

REPORTS

A. Supervisor's Report

Supervisor Gast reported as follows:

- a. Attended Medic One meeting
- a. Attended four Public Safety Building construction meetings;
- c. Attended Michigan Townships Association Convention
 - Participated in the Flag ceremony
 - Attended the Opening Session
 - Attended Leadership Made Simple
 - Attended Staying Ahead of the Curve during Changing Times
 - Attended Defending Zoning Decisions
 - Attended Inter-Governmental Agreements
 - Attended Creative Financing
- d. Attended Special Meeting - Public Safety Building;
- e. Attended Chamber of Commerce meeting;
- f. Attended Economic Growth Alliance meeting;
- g. Attended Special Meeting - Police Board Budget;
- h. Met with Reliable regarding contract renegotiations.

B. Clerk's Report

Clerk Payne reported as follows:

- a. Attended Special Meeting - Public Safety Building;
- b. Attended Special Meeting - Police Board Budget;
- d. Attended Michigan Township Association Convention
 - Attended Elections Update
 - Attended Leadership Made Simple
 - Attended Township Guide to Quickbooks
 - Attended Internal Controls

In the process of updating a new 2010 Quickbooks file.

C. Treasurer's Report

Treasurer Korcek reported as follows:

- a.. Attended Special Meeting - Public Safety Building;
- b. Attended Economic Growth Alliance meeting;
- c. Attended Berrien County TAG meeting regarding tax bills;
- d. Attended Berrien County Treasurer's meeting.

D. Planning Commission Report

Trustee Heyn reported the Lake Charter Township Planning Commission denied a Special Land Use Permit submitted by Richard Lenardson due to an incomplete application. Listened to a presentation by Laru Chapman regarding Michigan Zoning for Windspire. At their special Planning Commission meeting approved a Special Land Use Permit for Richard Ressler.

E. Water Superintendent's Report

Water Plant Superintendent Stewart Beach reported he is applying for a grant from American Electric Power for \$50,000 to change out old light fixtures, in an effort to combat electrical rates having increased. Both claricones are being painted in-house. No main breaks were reported.

F. GRSD Sewer Authority Report

In the absence of Supervisor Gast attending the Galien River Sewer District meeting, Trustee Terry Eichler reported that Jones and Henry will conduct an I&I Study which measures infrastructure and influx. A loan from Horizon Bank was obtained to replace Lift Station #6 and Lift Station #8.

G. Police Department

Trustee Eichler reported a Special Meeting was held to discuss the 2010-2011 budget. The hiring of a fourth officer will not occur until April 1, 2010.

H. Fire Department/Fire Chief

Chief Heyn reported 21 calls were dispatched, of which 21 were medical. Five nursing home calls, two at Hardings Market, two at Manufacturing Plants and eight home calls and four injury accidents. Chief Heyn also wanted board members to be aware, Mike Cason had moved back into the area. He wants to be on the Fire Department. He has 66 hours of training, and is in medical training for continuing credits.

A monthly meeting with Cook Plant is scheduled for March 20, 2010. A training is being planned with City of Bridgman for SUVGA's and Thermal Imaging.

Lastly, Chief Heyn drew board members attention to the Memorandum from Berrien County Emergency Management Office regarding the FCC Narrow Banding mandate. Radios are not compliant, however, equipment in the fire trucks and the building are. New licensing will have to be obtained. This to take effect 2013 and allowing for combining of more frequencies.

I. Park Report

Treasurer Korcek reported that the Bridgman Softball League had Max Warriner bring in two proposals for a batting cage. Purchasing two complete sets of bases was discussed. Soccer will begin in April. Discussed the Day at the Park for 2010.

J. Library Report

Carol Richardson reported February is Friends of the Library month. Stools have been placed to have access to books. Busy scheduling the Summer reading program. The Bridgman Public Library is on-line. Became members of the Inter-Library Loan, wherein a book can be requested in the State of Michigan and it can be sent to the Library. Lastly, staff was re-certified in CPR and AED.

At 7:20 p.m., Trustee James Stine, Jr., was called away due to Medic One duty.

K. Cemetery Committee Report

Clerk Payne reported there were three burials since our last board meeting.

AGENDA ITEMS

Review and Approve Medic One Budget

Supervisor Gast presented the 2010-2011 Medic One Budget. No subsidy increases to Lake Township at this time. A 3% increase to patients is included. It was moved by Gast seconded by Eichler to approve the 2010-2011 Medic One Budget. Six ayes, motion carried.

Legal Fees for Update of Baroda-Lake Township Police Agreement

Supervisor Gast reported that the Baroda-Lake Township Police Agreement is in need of updating. At the Michigan Township Association Conference, Baroda Township Supervisor James Brow, Lake Charter Township Trustee James Stine, Lake Charter Township Clerk Gloria Payne and Supervisor John Gast met with Attorney William K. Fahey to update the Baroda-Lake Township Police Agreement. The members outlined what each township was looking to accomplish. Attorney Fahey felt he could work with both governmental units and complete the task in approximately 30 hours, for a cost of not to exceed \$5,700.00, which would be shared between the two municipalities. After discussion, it was moved by Eichler seconded by Payne to hire William K. Fahey to update the Baroda-Lake Township Police Agreement, for a cost of not to exceed \$5,700.00, which would be shared between Lake Charter Township and Baroda Township. Six ayes, motion carried.

F. Water Department Annual Testing and Preventive Maintenance Program

Supervisor Gast asked board members to review the quote for the annual preventive maintenance plan with Peerless-Midwest, Inc., for once a year testing and maintenance of all service pumps, blowers, neutralization tank and waste units, as well as the mixer. The estimate of \$4,450.00 would include the services of Jeff Hoshaw. Eight units will be added to the program for the new micro-filtration plant, to include two new high service pumps and two blowers, as well as the mixer, and two neutralization tanks waste units. It was moved by Gast seconded by Eichler to approve the estimate from Peerless Midwest, Inc., for \$4,450.00 for the annual preventive maintenance plan. Six ayes, motion carried.

Batting Cage Fencing

Supervisor Gast presented to board members the quote from Wiltse Fencing in the amount of \$4,547.00 to construct a fence around the batting cage. The Bridgman Softball Association will donate \$2,000.00 to the project cost, as well as having the work done by volunteers. They are requesting \$3,000.00 from Lake charter Township. It was moved by Korcek seconded by Heyn to approve \$3,000.00 toward constructing a fence around the batting cage at the Lake Charter Township Park. Six ayes, motion carried.

PUBLIC COMMENT

Kevin Burkhard reported that he is having an attorney look at the tax sale regarding South Plain, in that, it may have been an illegal sale, and therefore would be null and void. Berrien County might have to buy it back.

ANNOUNCEMENTS

The next regular meeting is scheduled for March 15, 2010 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for March 1, 2010 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for March 11, 2010 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Board of Review meets Monday, March 8, 2010 from 9:00 a.m. - 12:00 Noon and 2:00 p.m. 5:00 p.m. and Tuesday, March 9, 2010 from 1:00 p.m. - 4:00 p.m. and 6:00 p.m. - 9:00 p.m.

ADJOURNMENT

With no further objection and no further business it was moved by Eichler seconded by Payne to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:00 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor