

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
JUNE 21, 2010
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to Order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer; Trustees Terry Eichler, Patricia L. Heyn, James Stine, Jr., and Tom Carson. Eleven visitors were present in the audience.

APPROVAL OF AGENDA

It was moved by Eichler seconded by Korcek to add two items to the agenda. All ayes, motion carried.

APPROVAL OF MINUTES

May 17, 2010

It was moved by Heyn seconded by Stine to approve the Meeting Minutes of May 17, 2010. All ayes, motion carried.

PUBLIC COMMENT

Al Pscholka, Lincoln Charter Township Trustee was present and informed board members he is running for 79th District State House Representative.

Baroda-Lake Township Police Officer John Hopkins and Chief Gary Ruhl were present and introduced Elmo, the Police Department's drug sniffing German Shepherd.

APPROVAL OF BILLS

Supervisor Gast had Trustee Carson abstain from approving the bills which involve him in his lawsuit. That being, DeFrancesco, O'Dowd and Dienes in the general fund in the amount of \$1,941.00. It was moved by Gast seconded by Stine to allow Trustee Carson to abstain from approving the bills which involve him in his lawsuit. That being, DeFrancesco, O'Dowd and Dienes in the general fund in the amount of \$1,941.00. Six ayes, motion carried.

After review and clarification of the Lake Charter Township Bills of May 2010, it was moved by Payne seconded by Heyn to approve the May 2010 Lake Charter Township bills in the amount of \$550,276.85 with Carson abstaining from the approving the bills which involve him in his lawsuit. That being, DeFrancesco, O'Dowd and Dienes in the general fund in the amount of \$1,941.00. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

The following information was included in board members packets: MTA Weekly Legislative Report; Lake Charter Township Planning Commission meeting minutes of June 7, 2010; Galien River Sanitary Sewer Authority Agenda and meeting minutes; Lake Charter Township Park Committee meeting minutes; Medic 1 meeting minutes; Lake Charter Township Water Filtration Plant report; Bridgman Public Library meeting minutes; Economic Growth Alliance meeting minutes; Lake Charter Township Fund Balances for May 2010.

A letter from State of Michigan regarding reimbursement of operating expenses at the Michigan State Police Post.

REPORTS

A. Supervisor's Report

Supervisor Gast reported as follows:

- a. Attended three progress meetings regarding the Public Safety Building;
- b. Attended the Special Board meeting regarding the Public Safety Building;
- c. Attended Galien River Sewer District Authority meeting and Public Hearing;
- d. Attended Medic One meeting;
- e. Attended Supervisor's CEO meeting;
- f. Attended Memorial Day Ceremony at Greenwood Cemetery;
- g. Worked and attended Wine Festival June 17, 2010;

- h. Attended Open House for Tony Mrozek - Galien River Sewer District Sanitary Plant
- i. Had a teleconference with Tom Traciak of ACI Finance regarding sewer rates;
- j. Had a teleconference with William Fahey and Baroda Township board regarding Police Agreement;
- k. Attended Twin CATS Regional Planning meeting;
- l. Attended Public Safety Building Open House.

B. Clerk's Report

Clerk Payne reported as follows:

- a. Attended the Special Meeting regarding the Public Safety Building;
- b. Worked with auditors on the 2009 Audit;
- c. Participated in the Arthritis Walk;
- d. Met with Baroda Township Board regarding the Police Agreement;
- e. Had a teleconference with William Fahey and Baroda Township board regarding Police Agreement;
- f. Attended Memorial Day Ceremony at Greenwood Cemetery;
- g. Held an Election Worker training on the laptop e-pollbook;
- h. Had a teleconference with Tom Traciak of ACI Finance regarding sewer rates;
- i. Worked and attended Wine Festival June 17, 2010;
- j. Attended Twin CATS Regional Transportation meeting;
- k. Attended Public Safety Building Open House.

C. Treasurer's Report

Treasurer Korcek reported as follows:

- a.. Attended Economic Growth Alliance meeting;
- b. Attended Park meeting;
- c. Attended Special Board Meeting regarding the Public Safety Building;
- d. Worked and attended Wine Festival June 17, 2010;
- e. Attended Public Safety Building Open House;
- f. Met with Baroda Township Board regarding Police Agreement;

Taxes are in and will be mailed before July 1, 2010

D. Planning Commission Report

Trustee Heyn reported the Lake Charter Township Planning Commission approved a special land use permit submitted by Patricia Stelter and Karen Burger. Jim Gast presented Planning Commission members with a revision of Parking Commercial Vehicles and Machinery within the RES/AG District.

E. Water Superintendent's Report

Water Plant Superintendent Stewart Beach reported storm damage occurred at the Lake station. Lots of trimming around the fire hydrants due to a large amount of rain. Attended teleconference with Siemens regarding left over issues at the water filtration plant. LEPC radios are going from broad band to narrow band and upgrades will be needed. Opened bids regarding the valve replacement.

F. GRSD Sewer Authority Report

Supervisor Gast reported Public Hearings were held regarding financing on Lift Station #6 and Lift Station #8. The paperwork has been submitted and waiting on the interest rates. A committee was formed to seek out a new replacement for Tony Mrozek. He will continue contractually until a replacement is found. No backups or flooding has been reported from residents due to the large amount of rain and several call-outs occurred on five lift stations in Lake Township.

G. Police Department

Trustee Eichler reported no Police Board meeting was held in the month of June.

H. Fire Department/Fire Chief

Chief Heyn thanked the Lake Charter Township Board for the Public Safety Building. They are moved in and continue to set-up various things. Twenty-five calls were dispatched, of which 20 were medical and five fire alarms having to do with power lines. Training was held with Michigan Gas Utilities regarding their upgrades and safety concerns.

I. Park Report

Treasurer Korcek reported soccer is now over and will resume in the Fall. Lot of park rentals for graduations, family reunions, church picnics, etc. Dug-outs are completed. Batting Cage still being worked on. The driveway is complete and one tree fell down that the Park maintenance personnel will attend to.

J. Library Report

John Maryanski was present and thanked the Lake Charter Township Board for allowing him to serve on the Library Board. The statue, Library Girl, was donated by a Lake Township resident. Two murals will be painted at the Public Library, one with a Lake scene and the other in a child's motif.

K. Cemetery Committee Report

Clerk Payne reported that two burials took place. We received great comments as to how the cemetery looked for the Memorial Day celebration. Trees at Greenwood have been removed by the Michigan State Police post and one tree is down that the Cemetery maintenance personnel will attend to.

AGENDA ITEMS

Cemetery Rates

Supervisor Gast turned the floor over to Clerk Gloria Payne who indicated that she had researched surrounding cemeteries for the rates that are being charged for lots, opening/closings and cremations. The resident rates remained the same, the City of Bridgman residents stayed the same, only the non-resident rates were raised. She presented the proposed rates (a copy is attached to these minutes). After discussion, it was moved by Stine seconded by Heyn to approve the proposed cemetery rates. All ayes, motion carried.

Hazard Mitigation Plan

Supervisor Gast presented to board members a Resolution that states Lake Charter Township will participate in the hazard mitigation plan with the Berrien County Office of Emergency Management. He asked to forego the reading. It was moved by Payne seconded by Gast to adopt the Resolution that Lake Charter Township will participate in the hazard mitigation plan with the Berrien County Office of Emergency Management. All ayes, motion carried.

Workmen's Compensation Insurance

Supervisor Gast directed board members' attention to the invoice from Accident Fund for worker's compensation insurance for \$13,213.00. No claims were filed for workers' compensation. The rate does reflect a 6.1% increase, however, we typically get a refund after an audit is done. It was moved by Stine seconded by Korcek to approve the Accident Fund Worker's Compensation Insurance in the amount of \$13,213.00. All ayes, motion carried.

Michigan Townships Association 2010-2011 Dues

Supervisor Gast turned board members' attention to the 2010-2011 Michigan Township Association Dues in the amount of \$5,940.24. The Michigan Townships Association continues to provide training to all board members and is a huge source of information for any problem or issue that would come up. It was moved by Payne seconded by Stine to approve payment of the 2010-2011 Michigan Township Association Dues in the amount of \$5,940.24 which includes attorney services. Six ayes, one nay (Carson). Motion carried.

Unimac Washer Extractor

Supervisor Gast presented a quote from Kay Equipment for \$6,617.00 for a 40-pound capacity washer extractor for the Fire Department to allow them to clean their turnout gear. The Unimac model can clean up to three sets of gear per load.

8:00 p.m. At this time, Supervisor John Gast excused himself. Trustee and Supervisor Pro Tem, Terry Eichler took over the meeting.

It was moved by Heyn seconded by Korcek to approve purchase from Kay Equipment for a 40-pound capacity washer extractor for \$6,617.00 for the Fire Department for cleaning of their turn out gear. Six ayes, motion carried.

Amendment to Zoning Ordinance 9.01

Supervisor Pro Tem Eichler turned the floor over to Trustee Pat Heyn who reported to board members that Jim Gast, Lake Charter Township Zoning Administrator would like to amend the ordinance #9-01 on parking commercial vehicles and machinery in a residential/agricultural district. The request is for the planning commission to call for a public hearing to include this revision in the ordinance. This could be handled one of two ways, the ordinance could be enforced, the Zoning Administrator could enforce it, or it could be made a police ordinance.

Trustee Carson indicated that we should check with the Michigan Department of Transportation on what the rules are regarding parking commercial vehicles in a residential/agricultural district.

It was moved by Korcek seconded by Heyn to table this agenda item, to check with the Michigan Department of Transportation on parking commercial vehicles in a residential/agricultural district. Six ayes, motion carried.

8:10 p.m. Supervisor Gast returned to the board meeting.

Water Tank Cleaning

Supervisor Gast turned board members' attention to the proposal from Water Tower Clean and Coat, Inc., for \$3,200.00, for the exterior cleaning of the 300k gallon spheroid water tower, next to the Medic building. Discussion included that we would clean in one more time and then look at painting it. It was moved by Eichler seconded by Payne to accept the proposal from Water Tower Clean and Coat, Inc., for \$3,200.00, for the exterior cleaning of the 300k gallon spheroid water tower, next to the Medic building. All ayes, motion carried.

Valve Replacements

Supervisor Gast asked board members to refer to the two bids for replacement of four (4) eight inch gate valves for California Road, Ott Road and Livingston and Jericho Road. Hollerbach Excavating \$11,800.00 and Fred M. Ott & Sons, Inc., \$16,800.00. After discussion it was moved by Eichler seconded by Gast to accept the bid from Hollerbach Excavating to replace four (4) eight inch gate valves for California Road, Ott Road and Livingston and Jericho Road. All ayes, motion carried.

PUBLIC COMMENT

None.

ANNOUNCEMENTS

The next regular meeting is scheduled for July 19, 2010 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan. Lake Charter Township Planning Commission is scheduled for July 12, 2010 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals is scheduled for July 8, 2010 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Korcek to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:24 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor