

MINUTES
LAKE CHARTER TOWNSHIP
UTILITY BOARD MEETING
April 1, 2008
12:00 NOON

CALL TO ORDER

The meeting was called to order by Supervisor John Gast at 12:05 p.m.

ROLL CALL

Board members present were John Gast, Supervisor; Gloria Payne, Clerk, Betty Korcek, Treasurer, Trustees, William "Bill" Geukes, Terry Eichler and Tom Carson. Trustee James Stine, Jr., was absent.

OTHERS PRESENT

Stewart Beach, Water Plant Superintendent
John Willemin, Fishbeck, Thompson, Carr and Huber
Sean Ebbert, Pearson Construction
Dave Kunde

APPROVAL OF MINUTES

It was moved by Payne, seconded by Geukes to approve the minutes of the March 4, 2008 utility board meeting. Six ayes, motion carried.

APPROVAL OF AGENDA

Supervisor Gast asked to add one item to the agenda. It was moved by Geukes seconded by Korcek to add one item to the agenda. Six ayes, motion carried.

COMMUNICATIONS

Preconstruction Meeting Minutes

Supervisor Gast indicated that the minutes of the construction meeting of March 4, 2008 and March 18, 2008, were included in board members' packets for their review.

APPROVAL OF BILLS

Water System Master Plan Invoice #182248 Fishbeck, Thompson, Carr & Huber

Supervisor Gast presented an invoice from Fishbeck, Thompson, Carr & Huber in the amount of \$1,292.00 for the Lake Township Water System Master Plan for period from October 6, 2007 through November 2, 2007. This was an invoice that was overlooked. It was moved by Korcek seconded by Geukes to approve invoice #182248 from Fishbeck, Thompson, Carr & Huber in the amount of \$1,292.00. Six ayes, motion carried.

Membrane System Invoice #182249 Fishbeck, Thompson, Carr & Huber

Supervisor Gast presented an invoice from Fishbeck, Thompson, Carr & Huber in the amount of \$31,380.58 for the Lake Township Water Membrane System for period from October 6, 2007 through November 2, 2007. This was an invoice that was overlooked. It was moved by Payne seconded by Korcek to approve invoice #182249 from Fishbeck, Thompson, Carr & Huber in the amount of \$31,380.28. Six ayes, motion carried.

Water System Master Plan Invoice #186783 Fishbeck, Thompson, Carr & Huber

Supervisor Gast presented an invoice from Fishbeck, Thompson, Carr & Huber in the amount of \$11,500.00 for the Lake Township Water System Master Plan for period from January 26, 2008 through February 22, 2008. It was moved by Geukes seconded by Korcek to approve invoice #186783 from Fishbeck, Thompson, Carr & Huber in the amount of \$11,500.00. Six ayes, motion carried.

Membrane System Invoice #186784 Fishbeck, Thompson, Carr & Huber

Supervisor Gast presented an invoice from Fishbeck, Thompson, Carr & Huber in the amount of \$29,519.11 for the Lake Township Water Membrane System for period from January 26, 2008 through February 22, 2008. It was moved by Payne seconded by Eichler to approve invoice #186784 from Fishbeck, Thompson, Carr & Huber in the amount of \$29,519.11. Six ayes, motion carried.

Pearson Construction Pay Request #6

Supervisor Gast informed board members that Pearson Construction, Inc. is submitting Pay Request #6 in the amount of \$315,831.60. The project is at 37% completion. It was moved by Korcek, seconded by Geukes to approve pay request #6 in the amount of \$315,831.60 to Pearson Construction Company for the Lake Township Water system improvements for the micro-filtration project for period covering September 1, 2007 to March 31, 2008. Six ayes, motion carried.

Siemens Pay Request#2

Supervisor Gast informed board members that Siemens is submitting pay request #2 in the amount of \$1,000,000.00. The membranes have been delivered to the site and are in storage. It was moved by Gast seconded by Korcek to approve Siemens pay request #2 in the amount of \$1,000,000.00 for the shipment of the membranes, to include feed system, filtrate system, CIP system and blower system. Six ayes, motion carried.

AGENDA ITEMS

Micro-Filtration Project Update

Supervisor Gast turned the floor over to Sean Ebbert of Pearson Construction. He indicated that the sheet piling has been pulled from the raw water tank. A portion of the concrete slab has been poured. The piping is in the raw water tank. Hollerbach will have to backfill and compact the area. The progress is on schedule.

John Willemin indicated that the masons will be here this week. Since the north wall tank is 20 feet in the ground, the above ground work can now proceed. The walls will be going up and then the roof. The project completion date is the end of August, September 1, 2008. There is a spirit of cooperation and they are doing a quality job.

Sewer Monthly Payment Amount

Supervisor Gast brought before board members, the possibility of adding \$2,000.00 to each monthly sewer district payment, to allow us to break even at the end of the year. After discussion, it was moved by Eichler seconded by Payne to leave the monthly payment as it is and let our money draw interest. Six ayes, motion carried.

Master Plan Draft Distribution

Supervisor Gast drew board members' attention to the draft of the Water Plant Master Plan. Items discussed for long range projects is replacing the intake in the Lake. A quick fix might be to have the line pigged by Sea Brex. Water Plant Superintendent

Stewart Beach will contact Sea Brex and have them take a camera and run it down the hatches and see what, if anything, might be restricting water flow.

Board members were encouraged to review the draft document and make suggested changes, give suggestions, or comments.

2008 Ford F-350 Vehicle Replacement

Supervisor Gast brought to board members' bids for replacement of the Ford F-350. Due to a price increase to occur April 7, 2008, bids were received for a 2008 Ford F-350 from Siemens in the amount of \$30,489.00 and from Three Oaks Ford for \$28,239.00. A quote was requested from Lou Dominion, but not received. Treasurer Korcek indicated that she would like to see the board do business with the local business man. After discussion it was moved by Geukes seconded by Korcek to take the bid from Three Oaks Ford to Siemens to see if they could match it. Six ayes, motion carried.

PUBLIC COMMENT

None.

NEXT MEETING

The next Utility Meeting is scheduled for Tuesday, May 6, 2008 at 12:00 Noon.

ADJOURNMENT

It was moved by Payne, seconded by Eichler, to adjourn the meeting. Six ayes, motion carried. Meeting adjourned at 1:07 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor