

MINUTES
LAKE CHARTER TOWNSHIP
UTILITY BOARD MEETING
March 4, 2008
12:00 NOON

CALL TO ORDER

The meeting was called to order by Supervisor John Gast at 12:05 p.m.

ROLL CALL

Board members present were John Gast, Supervisor; Gloria Payne, Clerk, Betty Korcek, Treasurer, Trustees; James Stine, Jr., William "Bill" Geukes, Terry Eichler and Tom Carson.

OTHERS PRESENT

Stewart Beach, Water Plant Superintendent
John Willemin, Fishbeck, Thompson, Carr and Huber
Duane Tilly, Pearson Construction
Dave Kunde

APPROVAL OF MINUTES

It was moved by Geukes, seconded by Korcek to approve the minutes of the February 5, 2008 utility board meeting. All ayes, motion carried.

APPROVAL OF AGENDA

Supervisor Gast asked to two items to the agenda. It was moved by Eichler seconded by Korcek to add two items to the agenda. All ayes, motion carried.

COMMUNICATIONS

Preconstruction Meeting Minutes

Supervisor Gast indicated that the minutes of the construction meeting of February 5, 2008 and February 19, 2008, were included in board members' packets for their review.

APPROVAL OF BILLS

Pearson Construction Pay Request #5

Supervisor Gast informed board members that Pearson Construction, Inc. is submitting Pay Request #5 in the amount of \$195,162.30. The project is at 26% completion. It was moved by Korcek, seconded by Eichler to approve pay request #5 in the amount of \$195,162.30 to Pearson Construction Company for the Lake Township Water system improvements for the micro-filtration project for period covering September 1, 2007 to February 29, 2008. All ayes, motion carried.

Water System Master Plan Invoice #185630 Fishbeck, Thompson, Carr & Huber

Supervisor Gast presented an invoice from Fishbeck, Thompson, Carr & Huber in the amount of \$8,500.00 for the Lake Township Water System Master Plan for period from December 1, 2007 through January 25, 2008. It was moved by Stine seconded by Korcek to approve invoice #185630 from Fishbeck, Thompson, Carr & Huber in the amount of \$8,500.00. All ayes, motion carried.

Membrane System Invoice #185631 Fishbeck, Thompson, Carr & Huber

Supervisor Gast presented an invoice from Fishbeck, Thompson, Carr & Huber in the amount of \$22,413.75 for the Lake Township Water Membrane System for period from December 29, 2007 through January 25, 2008. It was moved by Payne seconded by Geukes to approve invoice #185631 from Fishbeck, Thompson, Carr & Huber in the amount of \$22,413.75. All ayes, motion carried.

AGENDA ITEMS

Micro-Filtration Project Update

Supervisor Gast turned the floor over to John Willemin who gave a progress report. The weather has been a problem, however, they have worked in the bad weather. The key component to being able to build the rest of the building is the test on the neutralization tank, and it should be tested on Monday, March 10, 2008. Siemens has delivered the equipment to Iowa and it will be on its way to us by March 11, 2008. A new schedule will be put together to see where we are at with things. The testing of the concrete is vital in keeping the concrete measured and mixed correctly, and will save us from problems in the future.

Overhaul of High Service Pump #3

Supervisor Gast turned the floor over to Stewart Beach, Lake Charter Township Water Plant Superintendent who brought before board members an invoice and explanation of the overhaul of high service pump #3. The most costly items of the project include two new brass impeller rings, mechanical seals, outboard bearing and a 1 3/16th water slinger which keeps the shaft cool and lubricated. This is a 60-horsepower motor pump that can pump one million gallons or more. The invoice is from Peerless Midwest, Inc., in the amount of \$14,227.66. After discussion, it was moved by Eichler seconded by Korcek to approve payment to Peerless Midwest, Inc., in the amount of \$14,227.66 for overhauling the high service pump #3. All ayes, motion carried.

Water Plant Operator Training

Supervisor Gast turned the floor over to Stewart Beach, Lake Charter Township Water Plant Superintendent who requested training for three of the outside maintenance water plant employees and two Water Plant Operators. The training for the outside maintenance workers is for March 4, 2008 in Mattawan, Michigan entitled "Hands on Training Water Distribution System Maintenance." The training for the Water Plant Operators is overnight, Gull Lake, Michigan, for March 11 - 13, 2008 entitled Basic Math & Hydraulics and Water Treatment I. It was moved by Payne seconded by Stine to approve the training of the water plant personnel for March 4, 2008 and March 11 - 13, 2008. All ayes, motion carried.

Township Hall Office Lighting Upgrade

Supervisor Gast brought to board members' attention, the tabled agenda item for replacing the current lighting in the township hall offices. Six bids were received: Welsh & Sons Electric \$7,188.50; Ample Electric \$9,975.00; Pearson Construction \$16,500.00; Mead & White \$14,772.00; Ibid County Electric \$13,700.00 and Midwest Energy Group \$13,309.73. After discussion, it was decided to forego replacing the ceiling area above the board table and use the fluorescent energy efficient light bulbs. This would lower each bid by \$1,190.00. After further discussion, it was moved by Payne seconded by Geukes to accept the bid of Welsh & Sons Electric for \$5,998.50 to retrofit all existing T-12 fixtures to T-8 electronic ballast. Four ayes, three nays, (Korcek, Carson, Stine) motion carried.

Invoice of David Kunde

Supervisor Gast presented to board members a detailed itemization from David Kunde for \$4,000.00 for overseeing the micro-filtration construction project at the Lake Charter Township Water Plant. Mr. Kunde has attended all progress meetings, utility board meetings and made daily visits to the construction site. He continues to interact with engineers on the project, along with the construction site foreman. He uses his own vehicle and is not asking for mileage. It was moved by Eichler seconded by Korcek to approve payment of \$4,000.00 to David Kunde for overseeing the micro-filtration construction project for the Lake Charter Township Water Plant. All ayes, motion carried.

Lakeway Lane in Dunewood Water Problem

Supervisor Gast turned the floor over to Stewart Beach, Lake Charter Township Water Plant Superintendent. He reported to the board that five water leaks occurred over the past few days due to breaks in the blue poly pipe on Lakeway Lane in Dunewood. This blue poly pipe is approximately 300' of line from the hydrant and is tapped in four or five long spaghetti lines. He is requesting the board's permission to install a 340' six inch water main due to a six-inch stub. Several questions ensued as to the agreement that the Water Plant has with the Dunewood Association, how long would it take for our water plant personnel to fix it, etc. After discussion, it was decided to get estimates for Lake Charter Township Water Plant personnel, and estimates for hiring a private contractor, and get an estimate from Arnt Asphalt for the roadway repair.

OTHER

Supervisor Gast also presented to board members a letter from CSX Transportation requesting \$8,456.82 from Lake Township for payment of the contract engineer who apparently was on-site during construction on the recent water main crossing at Browntown Road and Hildebrandt Road. Supervisor Gast informed board members that he sent a letter requesting a detailed itemization of all expenses.

PUBLIC COMMENT

None.

NEXT MEETING

The next Utility Meeting is scheduled for Tuesday, April 1, 2008 at 12:00 Noon.

ADJOURNMENT

It was moved by Eichler, seconded by Stine, to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 1:12 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor