

MINUTES
LAKE CHARTER TOWNSHIP
UTILITY BOARD MEETING

December 4, 2007

12:00 NOON

CALL TO ORDER

The meeting called to order by Supervisor John Gast at 12:04 p.m.

ROLL CALL

Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer, Trustees, James Stine, Jr., William "Bill" Geukes at 12:10 p.m., Terry Eichler and Tom Carson.

OTHERS PRESENT

John Wilemin, Fishbeck, Thompson, Carr and Huber

Sean Ebbert, Pearson Construction

Dave Kunde

Larry Merritt, Merritt Engineering

Harold Heyn

Loren Berndt

APPROVAL OF MINUTES

It was moved by Korcek seconded by Stine to approve the minutes of the November 6, 2007 utility board meeting. Six ayes, motion carried.

APPROVAL OF AGENDA

Supervisor Gast asked to add one item to the agenda. It was moved by Eichler seconded by Payne to add one item to the agenda. Six ayes, motion carried.

COMMUNICATIONS

Preconstruction Meeting Minutes

Supervisor Gast indicated that the minutes of the construction meeting of November 6, 2007 were included in board members' packets.

APPROVAL OF BILLS

Pearson Construction Pay Request #2

Supervisor Gast turned the floor over to John Wilemin who presented to board members with pay request #2 in the amount of \$207,444.00 from Pearson Construction Company for the Lake Township water system improvements for the micro-filtration project for the period covering September 1, 2007 through November 30, 2007. It was moved by Korcek seconded by Payne to approve pay request #2 in the amount of \$207,444.00 from Pearson Construction Company for the Lake Township Water System improvements for the micro-filtration project for the period covering September 1, 2007 through November 30, 2007. Six ayes, motion carried.

Hollerbach Excavating Pay Request #3

Supervisor Gast turned the floor over to Larry Merritt who presented to board members pay request #3 from Hollerbach Excavating, in the amount of \$29,650.00 for the Browntown Road watermain replacement, for the period covering October 27, 2007 through November 24, 2007. It was moved by Stine seconded by Gast to pay Hollerbach Excavating pay request #3 from Hollerbach Excavating, in the amount of \$29,650.00 for the Browntown Road watermain replacement, for the period covering October 27, 2007 through November 24, 2007. All ayes, motion carried.

Change Order #2 Browntown Road Watermain Replacement

Supervisor Gast reported the cost of the Browntown Road watermain replacement change order, for the CSX crossing work amounted to \$17,215.00. This was discussed at our last utility board meeting. CSX Railroad requested shoring with steel sheeting before the existing watermain was replaced in the steel casing. Due to delays in scheduling the CSX crossing work, it will be necessary to extend the contract time until December 31, 2007, and restoration completion until May 15, 2007.

Merritt Engineering Invoice No. 86893

Supervisor Gast presented to board members Merritt Engineering invoice #86893 for engineering services on the Browntown Road water main replacement Project #20790 in the amount of \$24,437.00. This covers the period from September 1, 2007 through November 24, 2007. Trustee Geukes asked why the total was nearing more than the Snow Road watermain replacement. Mr. Merritt responded, due to the work that needed to be done to satisfy the railroad. It was moved by Geukes seconded by Korcek to pay Merritt Engineering invoice #86893 for engineering services on the Browntown Road water main replacement Project #20790 in the amount of \$24,437.00 for the period from September 1, 2007 through November 24, 2007. All ayes, motion carried.

AGENDA ITEMS

Water Department Update - Micro-filtration

Supervisor Gast turned the floor over to John Wilemin who reported on the progress of the Water Plant upgrade, micro-filtration project. Excavation is complete for the raw water tank. Pouring of concrete for the tank slab is due to take place next week. The excavating for the neutralization tank has begun and good soils were found. The crane rail is to be installed December 11, 2007. The project is three weeks behind, but the building is set to be enclosed by the end of March. Coordination of shipment of the membrane filters is being worked on. The brick for the addition is being ordered. C&I Roofing is the sub-contractor for the roofing project.

Thermal Image Unit

Supervisor Gast turned the floor over to Lake Charter Township Fire Chief, Harold Heyn, who reported that the budget monies for the thermal image camera had not been used and he presented board members with a quote from West Shore Fire, Inc., for a T4 Bullard Thermal Imager. The cost is \$11,500.00 for the imager and two truck mount chargers @ \$495.00 each, for a total of \$12,500.00, including freight. This is a 4.3" wide screen 16x9 aspect ratio with 320x240 resolution. Digital 2X and 4X zoom, heat colorization in picture, sliding temperature scale and two rechargeable NiMh batteries. It was moved by Eichler seconded by Stine to purchase the T4 Bullard Thermal Image camera, with two truck mount chargers from West Shore Fire, Inc., for \$12,500.00, including freight. All ayes, motion carried.

Assistant Sexton

Supervisor Gast asked board members to assign the Assistant Sexton position to Toby Ernsberger, to sign documents involving burials and internments. By law, a burial must be witnessed going into the ground. This would assist Dave Williams, who would have an alternate to handle these transactions during times of vacations, sick days or personal days. No monetary increase would be given at this time. However, O. William Rye, will look at this position when he conducts the townships' salary study. It was moved by

Geukes seconded by Gast to approve assigning the Assistant Cemetery Sexton position to Toby Ernsberger. All ayes, motion carried.

Weesaw Waterline

Supervisor Gast turned the floor over to Larry Merritt of Merritt Engineering who reported on the Weesaw waterline. A small neighborhood in Weesaw Township near Lynn Street off of California has established an assessment district to contract with us for water. Lake Charter Township owns and operates the water mains that extend into Weesaw Township. Lake Township employees will be involved in building the waterlines to specification. There is no cost to Lake Charter Township. Lake Charter Township will get the connection fees and they are aware of these fees. Further, all the residents don't have to hook-up, however, those that don't will be assessed.

PUBLIC COMMENT

Loren Berndt reported that he emailed Senator Ron Jelinek regarding pole barns. Mr. Berndt is disputing James Gast, Lake Charter Township's Zoning Administration/Building Official needs to issue building permits for pole barns in a residential/agricultural district. Senator Jelinek responded "to be entitled to the exemption, a barn or related building on agricultural property must be primarily dedicated to agricultural use. This means more than 50% of its use must be in agriculture to qualify under the qualified agriculture property tax exemption." Mr. Berndt had received a memorandum from the Legislative Service Bureau and would make copies to distribute to board members. Mr. Berndt indicated that he would like to see Lake Charter Township enforce the building permit issue on this matter and would be following up.

NEXT MEETING

January 8, 2008 at 12:00 Noon.

ADJOURNMENT

It was moved by Payne seconded by Korcek to adjourn the meeting. Meeting adjourned at 1:00 p.m. All ayes, motion carried.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor