

MINUTES
LAKE CHARTER TOWNSHIP
UTILITY BOARD MEETING

October 2, 2007

12:00 NOON

CALL TO ORDER

The meeting called to order by Supervisor John Gast at 12:00 p.m.

ROLL CALL

Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer, Trustees, James Stine, Jr., William "Bill" Geukes and Tom Carson. Trustee Terry Eichler was absent.

OTHERS PRESENT

John Wilemin, Fishbeck, Thompson, Carr and Huber

Stewart Beach, Water Plant Superintendent

Larry Merritt, Merritt Engineering

Don Frobel, Abonmarche

Sean Ebbert, Pearson Construction

Dave Kunde

APPROVAL OF MINUTES

It was moved by Korcek seconded by Geukes to approve the minutes of the September 4, 2007 utility board meeting. Six ayes, motion carried.

APPROVAL OF AGENDA

Supervisor Gast asked to add one item to the agenda. It was moved by Stine seconded by Payne to add one item to the agenda. Six ayes, motion carried.

COMMUNICATIONS

Water Storage Tank Reservoir Hatches

Supervisor Gast turned the floor over to Lake Charter Township Water Plant Superintendent Stewart Beach who brought board members attention to the 2006 Sanitary Survey from the State of Michigan, Department of Environmental Quality. Twelve items were cited in the survey of which six were completed. The remaining six will need to be addressed. Superintendent Beach asked that one of the six is replacing the roof hatches on the older reservoirs, which have five hatches at \$420.00 each totaling \$2,100.00 plus freight. The hatches to be installed by water plant personnel. After discussion, it was moved by Stine seconded by Korcek to approve purchasing five hatches, as recommended by the State of Michigan, Department of Environmental Quality, to be installed on the older water reservoirs for \$420.00 each, totaling \$2,100.00 plus freight, to be installed by water plant personnel. Six ayes, motion carried. (Copy of the Survey attached to these minutes.)

Preconstruction Meeting Minutes

Supervisor Gast informed board members of the preconstruction meeting minutes that were included in board members packets. Sean Ebbert of Pearson Construction reported that concrete testing and soil testing is underway for underground foundation and piping work.

APPROVAL OF BILLS

Pay Request No. 1 Browntown Road/Flynn Road

Supervisor Gast turned the floor over to Larry Merritt of Merritt Engineering who reported to board members that pay request #1 from Hollerbach Excavating in the amount of \$235,204.65 for the Browntown/Flynn Road project, which represents 8% completion is now due. The payment request reflects materials stored and used on site. Mr. Merritt indicated the project is going real well and they are well ahead of schedule. It was moved by Stine seconded by Geukes to approve pay request #1 from Hollerbach Excavating in the amount of \$235,204.65 for the Browntown/Flynn Road project. Six ayes, motion carried.

AGENDA ITEMS

Review Site Plan Bids for Public Safety Building

Supervisor Gast turned the floor over to Don Frobel of Abonmarche. He reported on Tuesday, September 25, 2007 at 2:00 p.m., the opening of the bids for the Phase I Site Preparation for the New Public Safety Building, included Burkholder Excavating \$313,006.45; D'Agostino \$428,715.50; Fred M. Ott and Sons \$505,873.93; Oldenburg & Sons \$591,197.15.

Upon contact with Burkholder Excavating, being the lowest bidder, he has indicated that he received two other large projects and was not in a position to do the work until Spring 2008. He was asked whether he would be able to hold the price of \$313,006.45 until then, he indicated he would not be able to do so.

Given the circumstances, four options are available regarding these bids: 1) Reject all bids at this time; 2) Award job to second lowest bidder D'Agostino; 3) Rebid in Spring as a separate contract; 4) Rebid as part of building contract after the first of the year.

Upon discussion, preparation of the site now would create a "bath tub" effect on the property and could cause pooling of water, which would have to be corrected before construction could begin. Further, the crushed gravel wouldn't be needed, but sand would be needed. It might be to our benefit to let the general contractor deal with preparing the site.

Trustee Carson asked why we were considering building the Public Safety Building on that site and why not add onto the existing Fire Department. Trustee Geukes indicated that the site across the street from Township Hall was selected as the site, per the recommendation of Tera Architects.

After discussion, it was moved by Gast seconded by Payne to reject all bids at this time, and rebid the project as part of the building contract after the first of the year. Roll Call Vote: Gast yes; Payne yes; Korcek yes; Geukes yes; Carson yes; Stine yes. Motion carried.

Maintenance Building Overhead Door Jamb Repair

Supervisor Gast presented to board members a quote from Pearson Construction in the amount of \$2,050.00 for the repair of the maintenance building overhead door jamb. The project to include removing existing base clips at the bottom of the jambs and preparing the jambs for the installation of new clips for three overhead door openings. Fabricate and install new base clips including anchors to existing concrete and welding to existing jambs. Install body filler as required to create a smoother exterior appearance. Priming and finishing painting of the repaired area. Since Pearson Construction will be on site anyway, it was advantageous to have them make the necessary repairs. Dave Kunde indicated that he thought that their expertise was needed for this project. It was moved by Stine seconded by Payne to have Pearson Construction repair the maintenance building overhead door jamb for three openings to include six jambs in the amount of \$2,050.00. Six ayes, motion carried.

PUBLIC COMMENT

Clerk Payne asked board members to let her know whether they would be attending the Michigan Townships Association Annual Educational Conference January 8 - 11, 2008, since the deadline to register is October 15, 2007.

NEXT MEETING

November 6, 2007 at 12:00 Noon.

ADJOURNMENT

It was moved by Geukes seconded by Korcek to adjourn the meeting. Meeting adjourned at 1:03 p.m. Six ayes, motion carried.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor