

MINUTES
LAKE CHARTER TOWNSHIP
UTILITY BOARD MEETING

March 6, 2007
12:00 NOON

CALL TO ORDER

The meeting called to order by Supervisor John Gast at 12:04 p.m.

ROLL CALL

Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer, Trustees Terry Eichler, William "Bill" Geukes and James Stine, Jr., and Trustee Tom Carson.

OTHERS PRESENT

John Wilemin, Fishbeck, Thompson, Carr and Huber
Stewart Beach, Water Plant Superintendent
Dave Kunde

APPROVAL OF MINUTES

It was moved by Korcek seconded by Stine to approve the minutes of the February 6, 2007 utility board meeting. All ayes, motion carried.

APPROVAL OF AGENDA

Supervisor Gast asked to add two items to the agenda. It was moved by Eichler seconded by Geukes to add two items to the agenda. All ayes, motion carried.

APPROVAL OF BILLS

Final Tank Design Engineering

Supervisor Gast presented to board members the engineering invoice from Fishbeck, Thompson, Carr and Huber for the Lake Township 1.0 million gallon tank final design for the period December 2, 2006 through December 29, 2006 in the amount of \$78,580.97. After a brief explanation, it was moved by Eichler seconded by Korcek to approve payment of engineering invoice #169510 from Fishbeck, Thompson, Carr and Huber for the Lake Township 1.0 million gallon tank final design for the period December 2, 2006 through December 29, 2006 in the amount of \$78,580.97. All ayes, motion carried.

Membrane System Preliminary Design

Supervisor Gast presented to board members the engineering invoice from Fishbeck, Thompson, Carr and Huber for the Lake Township membrane system preliminary design for the period December 2, 2006 through December 29, 2006 in the amount of \$25,362.47. It was moved by Geukes seconded by Stine to approve payment of engineering invoice #169509 from Fishbeck, Thompson, Carr and Huber for the Lake Township membrane system preliminary design for the period December 2, 2006 through December 29, 2006 in the amount of \$25,362.47. All ayes, motion carried.

COMMUNICATIONS

All members received a copy of Stewart Beach's F-1, S-1 waterworks system operator license issued by the State of Michigan expiring 1/15/2010.

AGENDA ITEMS

Storage Tank Update

Supervisor Gast turned the floor over to John Wilemin of Fishbeck, Thompson, Carr and Huber. He reported the compaction is done, the steel will be delivered on site this week. Forms and form liners will arrive March 16th or the 19th. They will begin pouring concrete this Friday or on Monday. They are working out the cement pouring sequence. The project sign is due to go up.

Dave Kunde echoed John Wilemin's comments and stated that Miler Davis is a good group to work with.

Stewart Beach, Lake Charter Township Water Plant Superintendent reported the Berrien County Drain Commissioner helped unplug the drain and the de-watering pumps have been discontinued.

Cost Estimate from Merritt Engineering for the Browntown Road Watermain Replacement

Supervisor Gast presented to board members the cost estimate from Merritt Engineering for the Browntown Road watermain replacement project Area D in the amount of \$523,125.00. This is considered as a fall project and will be brought up at a future board meeting. We are awaiting a quote from Fishbeck, Thompson, Carr and Huber for this portion of the watermain replacement.

Builder's Risk Insurance

Supervisor Gast presented to board members an invoice from Western Insurance in the sum of \$3,277.00 for the builders risk coverage for the storage tank project. This will not be what it will cost in the future to add the item to our insurance, however, this covers the construction of the project, but not worker's compensation, which the construction company carries. It was moved by Payne seconded by Korcek to approve payment of invoice #3363 to Western Insurance Agency for \$3,277.00 for builder's risk coverage for the storage tank project. All ayes, motion carried.

Lake Charter Township Capital Improvement Bonds Series 2007

Supervisor Gast brought before board members the timetable for the Lake Charter Township capital improvement bonds series 2007. The \$7,000,000 are calculated for 20 years at 4.75% but can be paid off early. Should a lower rate become available, they can be called in and reissued. These are tax exempt bonds that local banks and investment firms can purchase. This money can also be invested. The bonds to be sold by May 15, 2007. These are general capital improvement bonds.

PUBLIC COMMENT

None.

NEXT MEETING

April 3, 2007 at 12:00 Noon.

ADJOURNMENT

It was moved by Korcek seconded by Payne to adjourn the meeting. Meeting adjourned at 12:50 p.m. All ayes, motion carried.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor