

**MINUTES
LAKE CHARTER TOWNSHIP
BOARD MEETING
February 19, 2007
7:00 p.m.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to Order by Supervisor John Gast at 7:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag.

ROLL CALL

Clerk Payne called the roll. Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer; Terry Eichler, Trustee; William "Bill" Geukes; James Stine, Jr., Trustee and Trustee Tom Carson. Seven visitors were present in the audience.

APPROVAL OF AGENDA & AGENDA AMENDMENTS

It was moved by Korcek seconded by Geukes to add one additional item to the agenda. All ayes, motion carried.

APPROVAL OF MINUTES

It was moved by Stine seconded by Korcek to approve the Minutes of the January 15, 2007 Board meeting with one change. All ayes, motion carried.

It was moved by Geukes seconded by Eichler to approve the Special Board Meeting of January 29, 2007 minutes. All ayes, motion carried.

It was moved by Korcek seconded by Stine to approve the joint City/Township Board Meeting minutes of January 29, 2007 with one change. All ayes, motion carried.

PUBLIC COMMENT

Terry Eichler read a letter from a concerned citizen regarding having Lake Township check into recycling and lowering taxes for senior citizens.

After discussion, board members felt the recycling trailer behind the water plant is available. The fact that the homes are so far apart from each other in the township, wouldn't warrant having recycling.

Treasurer Korcek reported there is a form that seniors can fill out to possibly reduce their taxes, however, the income to report is quit low and she didn't now that many people would qualify. Treasurer Korcek will look into this issue further and report back at the next meeting.

APPROVAL OF BILLS

It was moved by Payne seconded by Geukes to approve the January 2007 Lake Charter Township bills in the amount of \$328,026.60. All ayes, motion carried.

COMMUNICATIONS/CORRESPONDENCE PACKET

The following information was included in board members packets: MTA Weekly Legislative Report; Lake Township Water Filtration Plant monthly report; Medic I meeting minutes; Lake Charter Township Planning Commission meeting minutes; Galien River Sanitary Sewer Authority Agenda and meeting minutes; Baroda Township bills; Bridgman Public Library meeting minutes; Lake Charter Township Fund Balance Sheet for January; Lake Charter Township 2006 Earnings Report and Lake Michigan Mailers Postage Savings Statement.

Copy of a letter from Miller Davis regarding moving of the existing utilities (power and phone) to begin excavation.

Meeting notice for preconstruction meeting/groundbreaking ceremony at the Water Plant on February 19, 2007; 2007 Lake Township Water Removal and Memorandum from Scott Cunningham regarding Board of Review Schedule.

REPORTS

A. Supervisor's Report

Supervisor Gast reported as follows:

- a. Attended Medic One meeting;
- b. Attended Galien River Sanitary District Authority meeting;
- c. Attended Michigan Townships Association Conference in Detroit;
- d. Attended Special Board Meeting January 29, 2007;
- e. Attended joint City/Township Meeting January 29, 2007;
- f. Attended Utility Board Meeting February 6, 2007;
- g. Attended Chamber of Commerce meeting;
- h. Attended Cook Plant 2007 Tax Conference with Assessor;
- i. Attended Legion Recognition Dinner for National Commander;
- j. Attended Policy and Procedure Handbook Committee meeting;
- k. Attended 911 Advisory Committee meeting.

B. Clerk's Report

Clerk Payne reported as follows:

- a. Attended Southwestern Michigan Commission meeting;
- b. Attended Michigan Townships Association Conference in Detroit;
- c. Attended joint City/Township Meeting January 29, 2007;
- d. Attended Special Board Meeting January 29, 2007;
- e. Attended Growth Alliance meeting;
- f. Attended Utility Board meeting;
- g. Attended Policy and Procedure Handbook Committee meeting.

C. Treasurer's Report

Treasurer Korcek reported as follows:

- a. Attended Michigan Townships Association Conference in Detroit;
- b. Attended Special Board Meeting January 29, 2007;
- c. Attended joint City/Township Meeting January 29, 2007;
- d. Attended Growth Alliance Meeting;
- e. Attended Utility Meeting;
- f. Met with Assessor and Cook Plant Representative's regarding tax conference.

Collected \$4,289,877.62 during February 1, 2007 through February 14, 2007. Invested \$3,929,806.93 with Irwin Union Bank for 12 days at an interest rate of 5.38%

As of January 31, 2007 a total of \$686,920.69 was collected and distributed for winter taxes. As of January 31, 2007 a total of \$12,797,448.27 was collected and distributed for summer taxes.

D. Planning Commission Report

Trustee Geukes reported the Planning Commission discussed a land division for David and Colleen Currie of Wildwood, but this has been pulled from the table due to the possibility of the sale of the land. Approved a special land use for Debra Mix Debias to establish a pet grooming shop. Reviewed the draft of the Master Plan from Williams and Works.

Board members, John Gast, Gloria Payne, Betty Korcek, Bill Geukes and James Stine Jr., all attended the Michigan Townships Association Conference in Detroit in January and gave a brief overview of the classes they attended.

E. Water Superintendent's Report

Water Superintendent Stewart Beach reported due to the cold weather a number of meters froze and service lines broke. Personnel have been busy shoveling out fire hydrants. The sandblasting and priming of #2 Claricone has begun, as well as the above ground 1.0 million gallon storage tank.

F. GRSD Sewer Authority Report

Supervisor Gast reported the casino is hooked-up and on line. The budget has been finalized. Checking interceptor lines. Used Vac Con to clean lateral at 11306 Gast Road and 11137 Red Arrow Highway. Overtime called out for AEP power outage at Lift Station 35 and 39.

G. Police Department

Trustee Eichler reported there was no meeting.

H. Fire Department/Fire Chief

Trustee Eichler reported the Fire Department will perform ice rescue training, weather permitting. On June 3, 2007 they will hold a Pancake Breakfast. March 14, 2007, they will hold a Weather Spotter Training from 6:00 p.m. - 8:30 p.m. at Lake Township Hall. Chief Heyn reported 15 calls were made, of which 2 were fire, 13 were medical.

I. Park Report

Treasurer Korcek reported there was no meeting.

J. Library Report

Lillian Svitil reported due to inclement weather, the Library Board meeting is scheduled for February 20, 2007 at 6:00 p.m.

K. Cemetery Committee Report

Clerk Payne reported that four burials were conducted since last month in spite of the weather and personnel were doing a good job clearing the area for burial for the grave side services.

AGENDA ITEMS

Galien River Sewer Sanitary District Reckoning Billing

Supervisor Gast brought before board members the Galien River Sewer Sanitary District reckoning billing from the period December through November 2006 for the capital improvement of \$695.92 and \$18,314.98 for the general account. Along with this billing, were included the breakdown of each municipalities' reckoning charges. It was moved by Korcek seconded by Geukes to pay the Galien River Sewer Sanitary District reckoning from the period December through November 2006 for the capital improvement of \$695.92 and \$18,314.98 for the general account. All ayes. Motion carried.

Approval of Water Treatment Plant Improvements Membrane System Preliminary Design Project

Supervisor Gast turned the floor over to John Willemin of Fishbeck, Thompson, Carr and Huber. Mr. Willemin reported that after the meeting wherein board members had an opportunity to review the preliminary design of the membrane filtration system, the engineering firm has found more ways to scale back the proposed amount of \$5,670,485 to \$5,180,000 in that the soil can be re-used, corrected the city labor factor from South Bend to Kalamazoo, eliminated the generator and changed the facade of the building, as well as replaced the "gas" chlorine with liquid chlorine. It was moved by Gast seconded by Eichler to approve the engineering costs of \$5,180,000 for the preliminary design of the membrane filtration system. All ayes. Motion carried.

Approval of Engineering Pay Request-Water Plant Master Plan

Supervisor Gast brought board members an invoice from Fishbeck, Thompson, Carr and Huber for \$2,414.00 for the Lake Township Water Plant Master Plan. John Willemin reported that the mater plan model is running but not calibrated. They are in the process of performing hydrant flows. Secondly, a meeting should be scheduled with water customers, and network as to what their future needs will be. It was moved by Stine seconded by Geukes to approve payment of \$2,414.00 for the Lake Township Water Plant Master Plan. All ayes, motion carried.

Approval of Water Treatment Plant Improvement Membrane System Preliminary Design Engineering Costs

Supervisor Gast brought before board members an invoice from Fishbeck, Thompson, Carr and Huber for \$35,596.96 for the engineering services from December 30, 2006 through January 26, 2007 for the preliminary design of the membrane system. It was moved by Korcek seconded by Eichler to approve invoice number 170567 from Fishbeck, Thompson, Carr and Huber for \$35,596.96 for the Lake Township Membrane System Preliminary Design. Roll call vote: All yes, motion carried.

Approval of Language for Request for Proposal Public Safety Building

Supervisor Gast presented draft language for the request for proposal for architectural services for the Public Safety Building. Along with the request language for grant procurement was included so that each vendor would seek the possibility of securing grant money to fund this project. It was moved by Payne seconded by Stine to approve the Request for Proposal, with the added grant seeking language and begin the process of obtaining architectural drawings for the Public Safety Building. All ayes, motion carried.

2006 Water/Sewer Year End Report

Supervisor Gast brought before board members the 2006 Water/Sewer report on usage and charges. After review it was moved by Payne seconded by Geukes to place the 2006 Water/Sewer report on file as presented. All ayes, motion carried.

Water Treatment Plant Membrane Filtration Final Design Approval

Supervisor Gast brought before board members the Water Treatment Plant Membrane Filtration Final Design in the amount of \$198,800.00. This gets Lake Township through design for the membrane for specifications, design building and permitting. It was moved by Gast seconded by Geukes to approve the Water Treatment Plant Membrane Filtration Final Design in the amount of \$198,800.00. Roll call vote: All yes, motion carried.

PUBLIC COMMENT

Loren Berndt inquired the Classic Catering bill of \$75.00. Supervisor Gast reported that this was for transportation to the Michigan Townships Association Conference in Detroit.

Loren Berndt inquired as to when the sewer in-flow problem would be looked into. Supervisor Gast reported soon.

Loren Berndt inquired as to when we were going to hire a park employee. Supervisor Gast reported in the immediate future.

Loren Berndt inquired what board members did at night at the MTA convention, reported that liability insurance cost \$19,000.00 in 1997 and reported of his recent trip to Symrna Beach Florida and commented how good we have it here, versus there, due to growth and progress. Lastly, he reported Gary Rochefort was doing fine and had an allegator in his back yard.

ANNOUNCEMENTS

The next regular meeting is scheduled for March 19, 2007 at 7:00 p.m., Lake Township Hall, Bridgman, Michigan.

Lake Charter Township Planning Commission is scheduled for March 12, 2007 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Utility Board meeting is scheduled for March 6, 2007 at 12:00 Noon, Lake Charter Township Conference Room, Bridgman, Michigan.

Lake Charter Township Zoning Board of Appeals meeting is scheduled for March 8, 2007 at 7:00 p.m., Lake Charter Township Hall, Bridgman, Michigan.

Board of Review is March 19, 2007 9:00 a.m. to 12:00 Noon, 2:00 p.m. to 5:00 p.m. and

March 20, 2007 1:00 p.m. to 4:00 p.m. and 6:00 p.m. - 9:00 p.m. The organizational meeting is March 6, 2007 at 5:00 p.m.

ADJOURNMENT

With no further objection and no further business it was moved by Payne seconded by Geukes to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 8:17 p.m.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor