

MINUTES
LAKE CHARTER TOWNSHIP
UTILITY BOARD MEETING
OCTOBER 3, 2006
12:00 NOON

CALL TO ORDER

The meeting called to order by Supervisor John Gast at 12:00 Noon.

ROLL CALL

Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer, Trustees Tom Carson, James Stine, Jr., Terry Eichler and William "Bill" Geukes.

OTHERS PRESENT

Stewart Beach, Water Plant Superintendent

Loren Berndt, Park Committee

APPROVAL OF MINUTES

It was moved by Korcek seconded by Eichler to approve the minutes of the September 5, 2006 utility board meeting. All ayes, motion carried.

APPROVAL OF AGENDA

It was moved by Korcek seconded by Carson to approve the agenda as presented. All ayes, motion carried.

AGENDA ITEMS

Rosemary Beach Water Issue (Florence Weisblatt)

Supervisor Gast turned the floor over to Stewart Beach, Water Plant Superintendent. Board members were given a copy of a supplemental water service agreement from 1987 citing supplying water to the Rosemary Beach subdivision. The owners, at that time, had requested additional supplemental services to include a two-inch tap, installation of a concrete pit at the owners' access road, a two-inch shut-off valve, electrical service, a two-inch polybutylene water line from the pit along the access road to the last of the owners access road, a one-inch tap, one water meter, meter setter and outside a reader and the trenching work. There is one resident who uses the residence year-round and they are asking to winterize the water line.

A bid for \$970.00 from IBID County Electric was submitted to furnish and install a pump house heater in the well pit with all the necessary wiring from the panel in the pit, furnish and install a pressure treated 4X4 next to the pit with a red LED light fixture to warn when the temperature in the pit goes below a preset temperature.

Discussion included sinking the line lower below the front line, however, that would need DEQ critical dune permitting. After discussion it was decided to allow Supervisor Gast to propose to the home owners, of which there are four, to split the cost of the \$970.00. He will then return to the board with their answer.

Snow Road Construction Schedule

Supervisor Gast submitted to board members the Snow Road Construction schedule, along with the estimated pay request schedule. (A copy of these items are attached to these minutes). A letter was sent to all homeowners along the construction project to let us know if water taps are needed.

Update on Water Plant Improvements

The procurement document for Memcor has been signed. The deadline has been met and we are in line to begin the purchase of the micro-filtration system within 12-16 months. Surveying and soil borings have been done. Preliminary design on the above ground storage tank is in the works.

Dick Wendt, of Dickinson-Wright met with Supervisor Gast and Trustee Eichler who informed us of a new law that allows us to recoup our engineering fees on a potential bond project. A Resolution will need to be signed and passed. A meeting is scheduled for October 17, 2006 with Tom Traciak of ACI Finance. He will look at contracts and come up with a guideline as how to proceed.

A list of information for the master plan was given to Stewart to provide to Fishbeck, Thompson, Carr and Huber.

Park Project Bids

Gazebo

Supervisor Gast turned the floor over to Loren Berndt, Park Committee member who presented the board with a proposal for Lawn Furniture Plus of St. Joseph Michigan for a 14' yellow pine wood Gazebo with turned spindles, cupola, pagoda roof and three benches and rubber slate shingles for \$7,363.00. After discussion, it was moved by Payne seconded by Stine to contract with Carson Wood Specialties to construct the Gazebo with paulope wood by December 31, 2006. Six ayes, one abstention (Carson). Motion carried.

Playscape

Supervisor Gast turned the floor over to Loren Berndt, Park Committee member who presented board members with a quote for \$26,056.00 from Egan-Tooley-Doyle & Associates, Inc., for a 4 Deck play structure to be erected across the street from the Lake Pavilion at the Park. This quote includes disabled accessibility and geotextile landscape fabric. It was moved by Payne seconded by Geukes to approve the quote from Egan-Tooley-Doyle & Associates, Inc., for \$26,056.00 for a 4 Deck playscape for the Lake Charter Township Park. All ayes, motion carried.

PUBLIC COMMENT

None.

NEXT MEETING

November 2, 2006 at 12:00 Noon.

ADJOURNMENT

It was moved by Payne seconded by Eichler to adjourn the meeting. Meeting adjourned at 1:30 p.m. All ayes, motion carried.

Dated: _____

Gloria A. Payne, Clerk

Dated: _____

John Gast, Supervisor