

**MINUTES**  
**LAKE CHARTER TOWNSHIP**  
**UTILITY BOARD MEETING**  
**AUGUST 1, 2006**  
**12:00 NOON**

**CALL TO ORDER**

The meeting called to order by Supervisor John Gast at 12:09pm

**ROLL CALL**

Board members present were John Gast, Supervisor; Gloria Payne, Clerk; Betty Korcek, Treasurer, Trustees Tom Carson, Jim Stine and Bill Geukes.

Absent Trustee, Terry Eichler.

**OTHERS PRESENT**

Stewart Beach, Water Plant Superintendent

Mike Peters, Fishbeck, Thompson, Carr & Huber

John Willemin, Fishbeck, Thompson, Carr & Huber

**APPROVAL OF MINUTES**

It was moved by Korcek seconded by Geukes to approve the minutes of the July 11, 2006 utility board meeting. Six ayes, motion carried.

**APPROVAL OF AGENDA**

It was moved by Stine seconded by Geukes to add one item to the agenda. Six ayes, motion carried.

**AGENDA ITEMS**

***Water Treatment Plan Facility Process and Operations (FPO)Report***

Supervisor Gast turned the floor over to John Willemin and Mike Peters of Fishbeck, Thompson, Carr & Huber. They handed out the draft copy of the Lake Charter Township Water Treatment Plant Facility, Process and Operations Assessment for Membrane Filter Treatment and Pilot Study.

The FPO included study of the intake and analysis of the thermal upsets. Recommendations for improvements included lagoon cleaning, finished water storage, membrane installation and implementation, costs for intake maintenance and inspection, purchase of membrane equipment, building addition, electrical system improvements and cost estimates. Recommendations for moving forward included plant storage tank and master planning.

Lastly, Included in this study was a preliminary schedule to implement the recommendations of the study.

Supervisor Gast recommended that an additional special meeting be set to focus on the study and discuss where to go from here.

Memcor Update

Supervisor Gast presented to board members a letter from C. Russell Davis of Memcor. The letter included microfiltration system upsizing options. This would also be discussed further, at a special meeting.

Tank Inspection

Supervisor Gast presented to board members two quotes from Liquid Engineering. \$2,125.00 assessment and on-site reporting of the above ground storage tank and \$2,890.00 for sediment removal and assessment on-site. It was moved by Payne seconded by Geukes to approve Liquid Engineering's assessment and on-site reporting of the above ground storage tank. Five ayes, motion carried. (Trustee Carson removed himself from the meeting.)

Hydraulic Backhoe

Supervisor Gast presented to board members three quotes for a long reach excavating backhoe for continued finalization of removing sludge out of the sludge ponds. Fred M. Ott & Sons, Inc., \$110.00 per hour; D.A. D'Agostino Custom Excavation \$175.00 per hour and Oldenburg & Sons Excavating, Inc., \$180.00 per hour. After discussion, it was moved by Stine seconded by Payne to accept the bid of Fred M. Ott & Sons, Inc., for \$110.00 per hour. Five ayes, motion carried.

Fishbeck, Thompson, Carr & Huber, Inc.

Supervisor Gast presented the invoice of Fishbeck, Thompson, Carr & Huber in the amount of \$10,444.65 for the period covering July 17, 2006 through July 14, 2006 which includes the draft copy of the Lake Charter Township Water Treatment Plant Facility, Process and Operations Assessment for Membrane Filter Treatment and Pilot Study presented to board members at this meeting. It was moved by Geukes seconded by Korcek to approve payment of \$10,444.65 to Fishbeck, Thompson, Carr & Huber. Five ayes, motion carried.

**PUBLIC COMMENT**

None.

**NEXT MEETING**

September 5, 2006 at 12:00 Noon.

**ADJOURNMENT**

It was moved by Korcek seconded by Geukes to adjourn the meeting. Meeting adjourned at 1:47 p.m. Five ayes, motion carried.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gloria A. Payne, Clerk

Dated: \_\_\_\_\_

\_\_\_\_\_  
John Gast, Supervisor