

**MINUTES**  
**LAKE CHARTER TOWNSHIP**  
**SPECIAL BOARD MEETING**  
**September 21, 2006**  
**6:00 p.m.**

**CALL TO ORDER/MEMBERS PRESENT**

Clerk Payne called the roll. Board members present were John Gast, Supervisor, Gloria Payne, Clerk; Betty Korcek, Treasurer; William "Bill" Geukes, Trustee; Tom Carson, Trustee and Terry Eichler, Trustee. James Stine, Jr., Trustee was absent. No visitors were present.

**GUEST PRESENT**

Mike Peters of Fishbeck, Thompson, Carr and Huber.  
John Wilemin of Fishbeck, Thompson, Carr and Huber.  
Russ Davis, DuBois-Cooper Associates  
Barry E. Simescu, DuBois-Cooper Associates

**SET OR AMEND AGENDA**

Supervisor Gast asked to place the approval of the special meeting minutes of August 30, 2006 to the agenda. It was moved by Korcek seconded by Payne to add the approval of the Special Meeting of August 30, 2006. Six ayes, motion carried.

**SPECIAL BOARD MEETING MINUTES AUGUST 30, 2006**

Supervisor Gast asked if there were any changes or corrections to the meeting minutes of August 30, 2006. After review, it was moved by Carson seconded by Eichler to approve the Special Board Meeting Minutes of August 30, 2006. Six ayes, motion carried.

**LAKE CHARTER TOWNSHIP WATER SYSTEM MASTER PLAN**

Supervisor Gast turned the floor over to Mike Peters of Fishbeck, Thompson, Carr and Huber. He reviewed with board members the proposal for engineering services on the Lake Charter Township Water System master plan. The proposal includes a statement of understanding of the components to be included in the project, a description of services to be provided, and a description of related fees. The cost for Fishbeck, Thompson Carr and Huber to finalized the Water System master plan is \$43,500.00.00. (A copy of the draft plan is attached to these minutes).

Clerk Payne asked whether the items outlined in the draft master plan were a duplicate of what was in the Water Treatment Plant Facility and Operations Assessment for Membrane Filter Treatment and Pilot Study (FPO). Mr. Peters replied that a portion of what is in the FPO is in the master plan, however the master plan has more information needs to be gathered for a 20 year period, whereas the FPO is for a five year period. If you are going to be using bonds to fund projects, the bonding attorney will want to see a master plan document.

Trustee Carson indicated that we have to have this document regardless to proceed with water plant improvements. It was moved by Carson seconded by Eichler to approve Fishbeck, Thompson, Carr and Huber finalize the Water System Master Plan for the sum of \$43,500.00. Roll call vote: Gast yes; Payne yes; Korcek yes; Eichler yes; Carson yes; Geukes yes. Stine absent. Motion carried.

**WATER PLANT STORAGE TANK ENGINEERING SERVICES**

Supervisor Gast turned the floor over to Mike Peters of Fishbeck, Thompson, Carr and Huber. He reviewed with board members the draft copy of the Agreement between Lake Charter Township and Fishbeck, Thompson, Carr and Huber for design and construction of professional services for the 1.0 MG storage tank. (A copy of the draft plan is attached to these minutes). Mr. Peters reiterated what the Water Treatment Plant Facility and Operations Assessment for Membrane Filter Treatment and Pilot Study (FPO) revealed. That is, the lack of enough above ground storage for treated water.

After a lengthy explanation and discussion, it was moved by Eichler seconded by Korcek to approve the agreement for engineering services by Fishbeck, Thompson, Carr and Huber for design and construction of a 1.0 MG storage tank for the Lake Charter Township Water Plant. Roll call vote: Gast yes; Payne yes; Korcek yes; Eichler yes; Carson yes; Geukes yes. Stine absent. Motion carried.

**WATER PLANT MEMBRANE FILTRATION SYSTEM ENGINEERING SERVICES**

Supervisor Gast turned the floor over to Mike Peters of Fishbeck, Thompson, Carr and Huber who went over the Agreement for engineering design and construction services for the water treatment plant membrane filtration system. (A copy of the Agreement is attached to these minutes).

It was moved by Carson seconded by Eichler to allow Supervisor Gast to sign the procurement document to allow the preliminary engineering design by Fishbeck, Thompson, Carr and Huber and accept their bid of \$79,650.00. Roll call vote: Gast yes; Payne yes; Korcek yes; Eichler yes; Carson yes; Geukes yes. Stine absent. Motion carried.

Russ Davis of DuBois-Cooper Associates informed board members that installing the membrane filtration system will give us 2 MDG firm capacity to the water plant system. The cost for the installation of the membrane filtration system is \$1,350,000.00. Bids for contractors to install the membrane filtration system will be let in March 2007, with construction to be started in the fall, which will allow us to be drinking membrane filtrated water by 2008. The Agreement has a no charge cancellation provision up until the time of construction. (A copy of the Agreement is attached to these minutes).

It was moved by Geukes seconded by Gast to allow Supervisor Gast to sign contingent upon the paperwork being satisfactory with Memcor, the membrane procurement document for the membrane filtration system which adds 2 MGD firm capacity for \$1,350,000.00 to the Lake Charter Township Water Plant. Roll call vote: Gast yes; Payne yes; Korcek yes; Eichler yes; Carson yes; Geukes yes. Stine absent. Motion carried.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

It was moved by Carson seconded by Eichler to adjourn the meeting. Six ayes, motion carried. The meeting adjourned at 7:50 p.m.

Dated:\_\_\_\_\_

\_\_\_\_\_  
Gloria A. Payne, Clerk

Dated:\_\_\_\_\_

\_\_\_\_\_  
John W. Gast, Supervisor